



Feb
2019

Comprehensive School Safety Plan


It's not just an Emergency
Response Plan




What's a CSSP?

ED Code 32280-89






32280 – Develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. All School staff must be trained on the comprehensive school safety plan




32281 – Responsibility belongs to a safety committee made up of; Principal (designee), Teacher, Parent, Classified Staff Member, and in consult with local first responder agencies such as police and fire. Plans shall be shared with local first responder agencies.

What's in the plan?




32282 – The CSSP shall include assessing the current status of school crime committed on campuses and at school-related events. Identifying strategies and programs that will provide or maintain a high level of school safety and address the school’s procedures for complying with existing laws related to school safety. (10 Components)




32282.1 – Include strategies to create and maintain a positive school climate, promote school safety, and increase pupil achievement. Prioritize mental health and intervention services, restorative and transformative justice programs and positive behavior interventions and supports. Protocols to address the mental health care of pupils who have witnessed a violent act at any time

What’s in the plan?



32283.5 – Annually make available online training for bullying prevention (provided by the CDE) to certificated school employees and all other employees with student contact.



32284 – The CSSP **MAY** include procedures for responding to the release of a pesticide or other toxic substance from properties located within a ¼ mile of the school.


What's in the plan?

ED Code 32280-89



32286 – Each school shall adopt its CSSP by March 1st of each year and shall review and update the CSSP annually

32288 – Each school shall forward its CSSP to the district office or County Office of Education .



Prior to adopting the CSSP, the school safety committee shall hold a public meeting at the school site and allow members of the public the opportunity to express an opinion.

What's in the plan?

STRATEGIES AND PROGRAMS

Provide or maintain a high level of school safety

- §32282 - Address the school's procedures for complying with existing laws related to school safety.
- 10 Components

ED Code 32280-89



STRATEGIES AND PROGRAMS

Provide or maintain
a high level of
school safety

Component 1	Child Abuse Reporting Procedures	Component 6	Provisions of a schoolwide dress code
Component 2	Disaster Procedures, routine and emergency	Component 7	Procedures for safe ingress and egress
Component 3	Policies for students who committed acts leading to suspension, expulsion	Component 8	A Safe and Orderly Environment conducive to learning at school
Component 4	Procedures to notify teachers of dangerous pupils	Component 9	Rules and procedures on school discipline
Component 5	Discrimination and harassment policy	Component 10	Procedures for conducting tactical responses to criminal incidents

ED Code 32280-89

STRATEGIES AND PROGRAMS

Child Abuse Reporting Procedures

ED Code 32280-89

Child abuse reporting procedures consistent with Article 2.5 (commencing with Section 11164) of Chapter 2 of Title 1 of Part 4 of the Penal Code

Mandated Reporter

AB 1432 – California School Personnel: Mandated Reporter Training Update

The Child Abuse Mandated Reporter Training California website team worked with the California Department of Social Services and the California Department of Education to develop a new online training for School Personnel.

You Will Learn:

- What the law requires of you as a mandated reporter
- How to spot indicators of possible child abuse or neglect
- How to talk to children about suspected abuse
- How to make a report
- What happens after a report is filed
- Special issues related to child abuse reporting in the school environment

STRATEGIES AND PROGRAMS

Disaster Procedures, routine and emergency

Disaster procedures, routine and emergency, including adaptations for pupils with disabilities in accordance with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.). The disaster procedures shall also include, but not be limited to, both of the following:

Establishing an earthquake emergency procedure system in every public school building having an occupant capacity of 50 or more pupils or more than one classroom. A school district or county office of education may work with the Office of Emergency Services and the Alfred E. Alquist Seismic Safety Commission to develop and establish the earthquake emergency procedure system.

STRATEGIES AND PROGRAMS

Disaster Procedures, routine and emergency

ED Code 32280-89



The Earthquake system shall include, but not be limited to, all of the following:

- A school building disaster plan, ready for implementation at any time, for maintaining the safety and care of pupils and staff. The department shall provide general direction to school districts and county offices of education on what to include in the school building disaster plan.
- A drop procedure whereby each pupil and staff member takes cover under a table or desk, dropping to his or her knees, with the head protected by the arms, and the back to the windows. A drop procedure practice shall be held at least once each school quarter in elementary schools and at least once a semester in secondary schools.
- Protective measures to be taken before, during, and following an earthquake.
- A program to ensure that pupils and both the certificated and classified staff are aware of, and properly trained in, the earthquake emergency procedure system.

STRATEGIES AND PROGRAMS

Disaster Procedures, routine and emergency

Establishing a procedure to allow a public agency, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The school district or county office of education shall cooperate with the public agency in furnishing and maintaining the services as the school district or county office of education may deem necessary to meet the needs of the community.

ED Code 32280-89

STRATEGIES AND PROGRAMS

Policies for students who committed acts leading to suspension, expulsion

ED Code 32280-89



Policies pursuant to subdivision (d) of Section 48915 for pupils who committed an act listed in subdivision (c) of Section 48915 and other school-designated serious acts that would lead to suspension, expulsion, or mandatory expulsion recommendations pursuant to Article 1 (commencing with Section 48900) of Chapter 6 of Part 27 of Division 4 of Title 2.

Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:

- (A) Causing serious physical injury to another person, except in self-defense.
- (B) Possession of any knife or other dangerous object of no reasonable use to the pupil.
- (C) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, *exceptions apply*

STRATEGIES AND PROGRAMS

Procedures to notify teachers of dangerous pupils

ED Code 32280-89

Procedures to notify teachers of dangerous pupils pursuant to Section 49079.

A school district shall inform the teacher of each pupil who has engaged in, or is reasonably suspected to have engaged in, any of the acts described in any of the subdivisions, except subdivision (h), of Section 48900 or in Section 48900.2, 48900.3, 48900.4, or 48900.7 that the pupil engaged in, or is reasonably suspected to have engaged in, those acts. The district shall provide the information to the teacher based upon any records that the district maintains in its ordinary course of business, or receives from a law enforcement agency, regarding a pupil described in this section.

A school district, or school district officer or employee, is not civilly or criminally liable for providing information under this section unless it is proven that the information was false and that the district or district officer or employee knew or should have known that the information was false, or the information was provided with a reckless disregard for its truth or falsity.

STRATEGIES AND PROGRAMS

Procedures to notify teachers of dangerous pupils

Procedures to notify teachers of dangerous pupils pursuant to Section 49079.

An officer or employee of a school district who knowingly fails to provide information about a pupil who has engaged in, or who is reasonably suspected to have engaged in, the acts referred to in subdivision (a) is guilty of a misdemeanor, which is punishable by confinement in the county jail for a period not to exceed six months, or by a fine not to exceed one thousand dollars (\$1,000), or both.

The information provided shall be from the previous three school years.

Any information received by a teacher pursuant to this section shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher.

(Amended by Stats. 2000, Ch. 345, Sec. 2. Effective January 1, 2001.)

STRATEGIES AND PROGRAMS

Discrimination and harassment policy

ED Code 32280-89

A discrimination and harassment policy consistent with the prohibition against discrimination contained in Chapter 2 (commencing with Section 200) of Part 1.

Federal Protection: Title IX prohibits sexual harassment and discrimination based on gender or sex stereotypes in every jurisdiction. While Title IX does not specifically use the terms “transgender” or “gender identity or expression,” courts have held that harassment and other discrimination against transgender and gender nonconforming people constitutes sex discrimination. This position has also been supported by the U.S. Department of Education. These rights were clarified in the October 26, 2010, “Dear Colleague Letter” and the April 29, 2014, guidance issued by the U.S. Department of Education, Office for Civil Rights, described in the “Recent Developments and Resources” section at the end of this document.

California Law: It is the policy of the State of California to afford all persons in public schools, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, equal rights and opportunities in the educational institutions of the state. (Education Code Section 200.)

No person shall be subjected to discrimination on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code in any program or activity conducted by an educational institution that receives, or benefits from, state financial assistance or enrolls pupils who receive state student financial aid. (Education Code Section 220.)

STRATEGIES AND PROGRAMS

Provisions of a schoolwide dress code

ED Code 32280-89



The provisions of any schoolwide dress code, pursuant to Section 35183, that prohibits pupils from wearing “gang-related apparel,” if the school has adopted that type of a dress code. For those purposes, the comprehensive school safety plan shall define “gang-related apparel.”

The definition shall be limited to apparel that, if worn or displayed on a school campus, reasonably could be determined to threaten the health and safety of the school environment.

A schoolwide dress code established pursuant to this section and Section 35183 shall be enforced on the school campus and at any school-sponsored activity by the principal of the school or the person designated by the principal.

For purposes of this paragraph, “gang-related apparel” shall not be considered a protected form of speech pursuant to Section 48950.

STRATEGIES AND PROGRAMS

Procedures for safe ingress and egress of pupils, parents, and school employees to and from school.

Procedures for safe
ingress and egress



ED Code 32280-89



STRATEGIES AND PROGRAMS

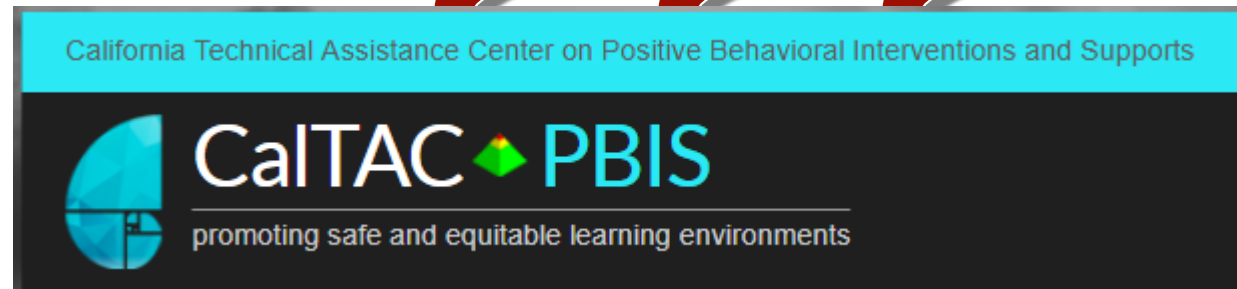
A Safe and Orderly
Environment
conducive to
learning at school

ED Code 32280-89

A safe and orderly environment conducive to learning at the school.

The Bullying Module—School Safety document can be accessed

at <https://www.cde.ca.gov/ls/ss/ss/documents/bullymodule1.docx>.



<http://www.pbiscaltac.org/>

National Center on Safe Supportive Learning Environments



safesupportivelearning.ed.gov

Trauma-Sensitive Schools
TRAINING PACKAGE

STRATEGIES AND PROGRAMS

The rules and procedures on school discipline adopted pursuant to Sections 35291, 35291.5, 47605, and 47605.6.

Rules and
procedures on
school discipline

BP/AR

ADD A FOOTER

STRATEGIES AND PROGRAMS

Procedures for
conducting tactical
responses to
criminal incidents

Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on school campuses and at school-related functions. The procedures to prepare for active shooters or other armed assailants shall be based on the specific needs and context of each school and community. AB 1747

NEW * NEW * NEW



CSSP

Comprehensive
School
Safety
Plan

CDE Guidance:

Jan 3, 2019 Letter from State Sup.

**Compliance Checklist for
CSSP EC 32280-89**

ED Code 32280-89

Resources

Comprehensive School Safety Plan Reminder, Legislative Update, and School Safety Resources



**CALIFORNIA DEPARTMENT
OF EDUCATION**

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TOM TORLAKSON
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

January 3, 2019

Dear County and District Superintendents and Charter School Administrators:

Comprehensive School Safety Plan Reminder, Legislative Update, and School Safety Resources

First and foremost, I wish to acknowledge the courage, resilience, and dedication of educators, first responders, and community support providers who, in the midst of experiencing their own devastating losses, continue to support, nurture, and strive to revitalize students, staff, and school communities impacted by the recent California fires.

During these times of devastating wildfires and unprecedented gun violence in our state and nation, it is more critical than ever to ensure that comprehensive school safety plans (CSSPs) are updated and approved and that procedures are practiced regularly by staff and students.

The California Department of Education (CDE) is committed to continuing to assist you and your schools to become as prepared as possible for emergencies and to maintain safe and secure school environments throughout the year.

Schools, districts, and counties must comply with California *Education Code (EC)* sections 32280–32289. It is your responsibility to ensure ongoing compliance with these requirements, including the development, revision, and updating of CCSPs through a collaborative process, and that plans be approved annually by the school district or county office of education by March 1. CDE Safe Schools Planning resources are available on the CDE Safe Schools Planning web page at <https://www.cde.ca.gov/ls/ss/vp/safeschlplanning.asp>.

Resources

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ED Code 32280-89



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Legislative Update

Effective January 1, 2019, Assembly Bill 1747 (Rodriguez), School Safety Plans, became law. This bill requires that during the writing and development of the comprehensive school safety plan (CSSP), the school site council or safety committee consult with a fire department and other first responder entities in addition to currently required entities. It requires the CSSP and any updates made to the plan to be shared with the law enforcement agency, the fire department, and the other first responder entities.

This bill requires the CSSP to also include procedures for conducting tactical responses to criminal incidents. AB 1747 may be accessed in its entirety by visiting the California Legislative Information web page at https://leginfo.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB1747.

In compliance with this bill, the CDE provided general direction to school districts and county offices of education (COEs) on what to include in the school building disaster plan. The February 1, 2018, Annual School Safety Plan Update Guidance letter can be viewed at <https://www.cde.ca.gov/nr/el/le/yr18ltr0201.asp>. An updated School Safety Plan Compliance Checklist for developing a CSSP will be posted on the CDE website soon.

Also effective January 1, 2019, AB 2291 (Chiu), School Safety: Bullying, became law. This bill requires local educational agencies (LEAs) to adopt, on or before December 31, 2019, procedures for preventing acts of bullying, including cyberbullying. AB 2291 can be accessed in its entirety by visiting the California Legislative Information web page at https://leginfo.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB2291.

In compliance with this bill, the CDE has developed and posted an online training module related to bullying and bullying prevention, including cyberbullying. The Bullying Module—School Safety document can be accessed at <https://www.cde.ca.gov/is/ss/se/documents/bullyingmodule1.docx>.

The bill requires schools operated by a school district or COE and charter schools to annually make available this online training module to certificated school site employees and all other school site employees who have regular interaction with pupils.

Resources

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Mandated Reporter Online Training

The California Department of Social Services (DSS) has updated Mandated Reporter Online Training for School Personnel. To access the Mandated Reporter Online Training for School Personnel, please visit the Child Abuse Mandated Reporter website at <https://mandatedreporterca.com/>. DSS will be translating this training into Spanish and additional threshold languages in the future.

Senate Bill 1178 (Vidak) was passed by the California Legislature in August 2016 and authorized the State Superintendent of Public Instruction to design a poster that notifies children of the appropriate number to call to report child abuse or neglect. The poster is required to incorporate specified elements and be produced in five different languages. The legislature encourages school districts, charter schools, and private schools to post the appropriate version or versions of the poster in an area of the school where pupils frequently congregate.

A small group of California public school students, ranging from ages twelve through fourteen, collaborated to design several posters for this legislation. At the culmination of the project, the students presented the posters to the CDE administration for selection. The Child Abuse Prevention posters are in five languages in addition to English. To view these posters, please visit the CDE Child Abuse Prevention web page at <https://www.cde.ca.gov/ls/ss/ap/>.

Resources

Comprehensive School Safety Plan Reminder, Legislative Update, and School Safety Resources



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Readiness and Emergency Management for Schools Training in 2019

The CDE will be sponsoring two statewide trainings provided by Readiness and Emergency Management for Schools (REMS) Technical Assistance Center (U.S. Department of Education, Office of Safe and Healthy Students). The train-the-trainer full day session, titled Developing Emergency Operations Plans K-12 101, will be hosted by Marin COE on March 11, 2019, with registration information available soon. The San Diego COE training date will be announced at a later date.

ED Code 32280-89

Resources

Comprehensive School Safety Plan Reminder, Legislative Update, and School Safety Resources

ED Code 32280-89



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Protecting Youth from Sexual Misconduct

The CDE hosted a pre-conference session titled “Protecting Our Youth from Sexual Misconduct, Assault, and Commercial Sexual Exploitation” at the Ninth Annual School Safety Conference in Orange County. The session featured experts from the U.S. Department of Education, Office of Safe and Healthy Students, the Federal Bureau of Investigation, San Mateo COE, California Governor’s Office of Emergency Services, California Interscholastic Federation, and CDE. Topics included federal and local educator perspectives on preventing trafficking, assault, and exploitation in schools; commercial sexual exploitation of youth; and protecting young athletes. Materials from the session are available below:

- National Center on Safety Supportive Learning Environments:
<https://safesupportivelearning.ed.gov/human-trafficking-americas-schools>;
- US Department of Homeland Security Blue Campaign:
<https://www.dhs.gov/sites/default/files/publications/bc-inf-ed101-ht-101-for-school-administrators-staff.pdf>;
- Readiness and Emergency Management for Schools Technical Assistance Center:
https://rem.sde.gov/docs/Sextortion_Fact_Sheet_Draft_for_Compliance_508C.pdf

I encourage your participation in the July 17–19, 2019, Safe Schools Conference in Orange County. More information regarding the Safe Schools Conference can be found on the Safe Schools Conference website at <http://safeschoolsconference.com/>.

For additional emergency services resources for schools and educators, please visit the California Governor’s Office of Emergency Services Resources for Schools and Educators web page at <http://www.caloes.ca.gov/for-schools-educators>.

What's New???

Effective January 1, 2019

- AB 1747, (Rodriguez), School Safety Plans
- AB 2291 (Chiu), School Safety: Bullying

ED Code 32280-89

- During the writing and development of the comprehensive school safety plan (CSSP), the school site council or safety committee consult with a fire department and other first responder entities in addition to currently required entities.
- The CSSP and any updates made to the plan to be shared with the law enforcement agency, the fire department, and the other first responder entities.
- Include procedures for conducting tactical responses to criminal incidents.

- Adopt, on or before December 31, 2019, procedures for preventing acts of bullying, including cyberbullying.
- The CDE has developed and posted an online training module related to bullying and bullying prevention, including cyberbullying. The Bullying Module—School Safety document can be accessed at <https://www.cde.ca.gov/ls/ss/se/documents/bullymodule1.docx>.
- Annually make available this online training module to certificated school site employees and all other school site employees who have regular interaction with pupils.

What's New???

Effective 2018-2019

- State Compliance Audit Guide

ED Code 32280-89

- Beginning in the 2018-19 school year, comprehensive school safety plans will be audited through the annual audits required by EC Section 41020 to ensure that comprehensive school safety plans are updated and approved by March 1 of each year. Compliance with the following EC sections will be audited:

- EC Section 32286(a): Each school shall adopt its comprehensive school safety plan by March 1, 2000, and shall review and update its plan by March 1, every year thereafter.

- EC Section 32288(a): In order to ensure compliance with this article, each school shall forward its comprehensive school safety plan to the school district or county office of education for approval.

- EC Section 32288(c): In order to ensure compliance with this article, each school district or county office of education shall annually notify the State Department of Education by October 15 of any schools that have not complied with Section 32281.

Resources

California Department of
Education (CDE)

California Office of
Emergency Services (Cal
OES)

Readiness and
Emergency Management
For Schools (REMS)



Provides training, resources and technical assistance to establish a school/community environment which is physically and emotionally safe, well disciplined, and conducive to learning.

Child Abuse Prevention

Information for local educational agencies (LEAs) regarding mandated reporting requirements, mandated reporter training, resources, and technical assistance to promote child well-being and protection from abuse.

Crisis Preparedness

Provides training, resources and technical assistance in preparedness for, immediate response to, and mitigation of the aftermath of school safety crises.

Safe Schools for Safe Learning Act of 2013

Requires the California Department of Education to post information including a list of statewide resources for youth who have been affected by gangs, gun violence, and psychological trauma caused by violence at home, at school, and in the community.

School Environment

Provides training, resources, and technical assistance in the establishment of a school/community environment that is physically and emotionally safe, well disciplined, and conducive to learning.

Violence Prevention

Information about funds, training, resources, and technical assistance concerning preventing violence, helping students to make safe choices, and collecting data about violence in schools.

Resources

California Department of
Education (CDE)

California Office of
Emergency Services (Cal
OES)

Readiness and
Emergency Management
For Schools (REMS)



Safe Schools Planning

[School Safety Plan Compliance Checklist](#) (PDF)

All California public schools kindergarten and grades one through twelve must develop a comprehensive school safety plan, per California [Education Code sections 32280-32289](#) . This tool provides a list of required contents to assist schools in creating a compliant plan.

[School Safety Elements and Resources](#)

Information intended to help schools identify elements and resources important in improving school climate and safety.

[Improving Collaboration on School Safety Issues](#)

Suggestions for working with students, parents, community residents, and law enforcement personnel.

Resources

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Education (CDE)

California Office of
Emergency Services (Cal
OES)

Readiness and
Emergency Management
For Schools (REMS)



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES
FOR SCHOOLS & EDUCATORS

School Planning and Preparedness

"Education is our passport to the future, for tomorrow belongs to the people who prepare for it today." Malcolm X

Getting California schools and our next generation of emergency managers educated on the risks and prepared for the next natural disaster is one of our goals. Schools can take steps to plan for these potential emergencies through the creation of Emergency Operations Plan. Below are some resources that will assist school administrations to develop their emergency plans.

- [Access & Functional Needs](#)
- [Catastrophic Planning](#)
- [Disaster Service Worker Volunteer Program](#)
- [Earthquake Preparedness](#)
- [Hazard Mitigation Planning](#)
- [National Incident Management System](#)
- [HazMat Spill Release Reporting](#)
- [Pre-Disaster & Flood Mitigation](#)
- [School Emergency Planning & Safety](#)
- [Standardized Emergency Management System](#)
- [Tsunami Preparedness](#)
- [Volcano Preparedness](#)

Local Emergency Planning Committee

- [Coastal Region](#)
- [Inland Region](#)
- [Southern Region](#)

Resources

California Department of
Education (CDE)

California Office of
Emergency Services (Cal
OES)

Readiness and
Emergency Management
For Schools (REMS)



GUIDE FOR DEVELOPING HIGH-QUALITY SCHOOL EMERGENCY OPERATIONS PLANS: AT A GLANCE

The content of the guide is organized into five main sections here, broken out into easy-to-read parts.

- The [principles](#) of school emergency management planning.
 - A [process](#) for developing, implementing, and continually refining a school EOP with community partners (e.g., first responders and emergency management personnel) at the school building level.
 - A discussion of the [form, function, and content](#) of school EOPs.
 - Additional information on the critical [operational functions](#) and courses of action developed to carry them out that schools should address in developing a comprehensive, high-quality school EOP.
 - Additional information on the courses of action unique to particular [threats and hazards](#).
-
- [Information Sharing](#)
 - [Psychological First Aid for Schools \(PFA-S\)](#)
 - [School Climate and Emergencies](#)
 - [Active Shooter Situations](#)
 - [National Incident Management System \(NIMS\)](#)

Resources

California Department of
Education (CDE)

California Office of
Emergency Services (Cal
OES)

Readiness and
Emergency Management
For Schools (REMS)



Schools Insurance Authority

Helping Schools Succeed

SCHOOL SAFETY - EMERGENCY PREPAREDNESS AND PLANNING

<http://www.sia-jpa.org/resources/school-risk-management-and-compliance/school-safety-emergency-preparedness-and-planning/>

- Legislative Update Information
- Guidance
- Resources



Thank You!

Jennifer McCain, Risk
Manager, SIA