





## SET EXPECTATIONS AND EMPOWER YOUR TEAM!

## May 17, 2024 8:30am-10:30am

Virtual via Zoom

Effective teams are empowered to produce at higher levels without constant oversight. Learn how to establish clear expectations and create an environment where individuals take ownership of their work and contribute to the success of your organization. You will also discover actionable strategies and best practices for effectively holding employees accountable, fostering a culture of responsibility, and driving performance and results.

In this course, participants will learn to:

- Clearly set expectations with your team
- Define what it means to meet, exceed, and fall below expectations
- Delegate thoroughly, so you get back the work product you expected
- Empower your team to develop buy-in and ownership—and hold them accountable for the results



Allison Horak is a consultant and trainer. She helps organizations work more efficiently through better leadership and communication practices. Allison offers relevant and insightful in-person and virtual training for professional development. Her client list includes over 30 state agencies and over 20 California counties, cities, and special districts. Allison is an attorney licensed in both California and Oregon and has a degree in Communication from UC San Diego.

## **REGISTER HERE**

For questions or more information contact: afranco@sia-jpa.org